

Student Adult

For online enrollment go to passports.com/enroll

PERSONAL DATA

All information must match your passport (check your passport!) — fees will apply for name changes. Do not use nicknames. Please print clearly. Your passport must be valid for at least 6 months after you return.

LAST NAME _____ FIRST NAME _____ MIDDLE NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____
Do not abbreviate city.

HOME TELEPHONE (_____) _____ ALTERNATE PHONE (_____) _____

PARTICIPANT EMAIL _____ PARENT/GUARDIAN EMAIL _____

BIRTHDATE _____ GENDER MALE FEMALE

ADULT TRAVELERS Please select rooming preference:

- I will purchase double room accommodations. ROOMMATE NAME _____
 Bill me for single room accommodations.

CITIZEN OF (COUNTRY) _____

PASSPORT # _____ DATE OF ISSUE _____ EXPIRATION DATE _____ COUNTRY OF ISSUE _____
If you do not have your passport, please leave this section blank and provide us with the information once you receive your passport. Travelers are solely responsible for obtaining all proper travel documents, visas and passports. See Release & Agreement, paragraph #20.

PARENT/GUARDIAN'S NAME _____ TELEPHONE (_____) _____
If 21 or older, please indicate next of kin.

EMERGENCY CONTACT _____ TELEPHONE (_____) _____
Name and telephone of person not traveling with you.

TOUR GROUP DATA

TEACHER/GROUP ORGANIZER _____

DEPARTURE DATE _____

DEPARTURE CITY _____
Leave departure city blank if traveler is purchasing land only package.

Special terms apply for the following options.

- Check here if your U.S. departure city is different from that of the group.
 Check here for land arrangements only (you will arrange your own air transportation).
 Check here if you will travel on different dates from the group. Please complete the **Special Travel Arrangements Form** online at passports.com/docs. Contact **passports** for assistance.

FINANCIAL DATA

A \$495 Deposit, plus optional TravelPak+Plus™ trip cancellation insurance (if chosen) must accompany this form.

- I/we accept TravelPak+Plus™ trip cancellation insurance (add \$249).
 I/we decline TravelPak+Plus™ trip cancellation insurance.
 I enrolled online and paid the deposit online.
 I have traveled with **passports** previously.

Make checks payable to:
passports Student Depository Account

See 2016-2017 Terms & Conditions for credit card payment details, payment guidelines, and information concerning the "Early Bird" price guarantee.

Total enclosed:

\$ _____

Do not send cash.

MEDICAL / HEALTH DATA

Please send a confidential letter to **passports** concerning any medical condition(s) which could affect your travel.

SIGNATURES

PLEASE SIGN HERE

I (we), the undersigned, have read and fully understand the **passports 2016-2017 Terms & Conditions** and **passports 2016-2017 Release & Agreement** including the sections concerning itinerary changes, payment terms, code of conduct and cancellations/refunds, and I (we) agree to accept these conditions.

APPLICANT SIGNATURE _____ DATE _____

PARENT OR GUARDIAN SIGNATURE if applicant is under 21 _____ DATE _____

Complete and sign form; give it to your group leader with your deposit (deposit may also be paid online).

passports
389 Main Street, Spencer MA 01562

FOR OFFICE USE ONLY:

TID# _____ PROCESSED BY _____ DATE _____
SID# _____ CHECKED BY _____ DATE _____

I am an applicant for a tour with Passports, Inc., d/b/a Passports, and acknowledge and agree to the following conditions binding upon myself, and upon my parents or guardians if I am a minor, and upon Passports, Inc. ("Passports").

1. Responsibility. Passports is responsible only for the acts or omissions of its employees. Each tour begins with the takeoff of the first international flight and ends upon completion of the return flight to the U.S. (with the exception of land-only arrangements, which starts at the first hotel and ends with completion of services at the last hotel).

2. Passports cannot be responsible for events beyond its control, including, without limitation, acts of God, war, strikes or government restrictions, or for any other circumstances of *force majeure*; nor, in the absence of its own negligence, for personal injury, accidents, death, property damage or loss, delay or inconvenience caused by persons not controlled by Passports, including, without limitation, airlines, bus companies, railways, hotels, restaurants, taxis, group leaders, or any other agency, company or individual.

3. Passports is not responsible for loss of a government-issued passport, travel documents or airline tickets, loss or damage to luggage or any other personal belongings, or for consequential damages in any event. I understand it is my responsibility to pursue any refund directly from the airline.

4. Passports reserves the right to cancel any participant at any time for reasons which appear to be valid in its sole judgment. Passports shall have the right, without refund, to send home (on notice to parent or guardian for minors) at his/her own expense, and without escort, any student or adult who does not adhere to Passports' Code of Conduct, or who infringes upon others' enjoyment of the tour. I agree to release Passports, its agents and employees, my local school and school district, and the group leader from all claims arising out of such events, acts, or omissions.

5. I understand that if I am expelled from school, or if I am under other disciplinary measures instituted by my teacher, school or other authorities, or if I fail to meet the requirements for this tour as set forth by my teacher, school, school administrators or others, I could be declared ineligible to participate in the tour. My application may be cancelled, and I will be subject to the cancellation/refund policy published in the Terms & Conditions. I agree to comply with all instructions of my group organizer.

6. Passports is not responsible for me when I am absent from Passports scheduled activities. I understand I will be required to pay for any damage or injury, whether accidental or willful, caused by me while on a Passports tour. If by my acts or omissions I cause or threaten to cause damage of any kind whatsoever to third parties, I accept full responsibility. Further, in the event of such damage or loss, I agree to indemnify and hold Passports harmless from any and all actions taken by third parties for said damages and loss.

7. If I become ill, injured or incapacitated during my tour, Passports will do whatever it deems necessary to preserve my health and safety including, without limitation, obtaining medical treatment for me at my expense, and/or transporting me at my own or my parents' expense back to my home for medical reasons. I agree to pay or reimburse any extra expenses incurred on my behalf by my group leader or other group members for medical or other reasons. I also understand that emergency medical insurance is complimentary as part of my selected program.

8. Any photographs, films or videotapes taken of me while participating in a Passports tour and/or any of my comments or statements may be freely used in Passports' published materials, without compensation and without liability.

9. If I wish to withdraw from a Passports tour, I must do so individually in writing. Any refund to which I may be entitled is given by the "2016-2017 Terms & Conditions" appearing in the Passports catalog, and elsewhere. No exceptions to the Terms & Conditions will be made.

10. Program Tuition prices are based on exchange rates, airfares and tariffs in effect as of August 1, 2015, and are subject to change due to inflation, or currency fluctuations and I understand and agree that adjustments to these fees may be made from time to time, and I agree to pay the adjusted fee. I understand that adjustments will not be made after I have paid in full. All prices are quoted in U.S. dollars. Participants meeting "Early Bird" price guarantee deadlines are protected against increases in the Program Tuition price except for the aforementioned reasons or other considerations of *force majeure*. I understand that currency surcharges as determined by unexpected currency fluctuations are solely my responsibility.

11. If I fail to meet payment deadlines for any reason, I will be assessed the Late-Payment Surcharge in the amount of \$75 as described in the Terms & Conditions, and I agree in advance to pay the \$75 Late-Payment Surcharge. No exceptions will be made. I understand that assessment of the Late-Payment Surcharge is not grounds for cancellation without penalty. The standard refund policy applies.

12. Passports reserves the right to discontinue a tour due to low enrollment or other reasons, and/or make certain changes in departure dates, cities, the order of an itinerary, activities, hotels, group leader assignments, airlines, determination of flight routings, services, fees or other itinerary modifications as may be required, in its sole discretion. Such changes are not grounds for withdrawal with a full refund, or for refunds after the tour. If tour features are unavailable for any reason, substitutions will be made whenever possible.

13. Published catalog itineraries are based on a minimum enrollment of 35 full-paying participants. Customized tours are based on specific enrollment numbers as determined by the group organizer and/or Passports. If any tour cannot operate due to low enrollment, Passports may offer the main group organizer a choice of the following alternatives: 1) An alternate, comparable tour as determined by Passports (utilizing public rail, bus, subway transportation, etc. when use of a private motorcoach is not justified). Participants are responsible for all costs associated with the program change. 2) Operating the original tour provided all group members pay a "Small Group Supplement" which shall apply to all group members regardless of enrollment status; 3) Deferring travel to a later date, with no provision either for interim refunds, or penalties. 4) Cancellation with special refund: if any individual or group wishes to withdraw from the tour due to such changes,

withdrawal must be made in writing to Passports within seven (7) days of tour change notification. A refund of all payments minus the TravelPak+Plus™ insurance cost (if any) and a \$225 administrative processing fee per traveler, will be paid to the individual traveler. I understand that these changes are not grounds for cancellation without penalty, or for refunds after the tour. I understand that my group organizer is authorized to choose alternatives on behalf of the entire group.

14. Passports reserves the right to change departure dates within the same weekend (or the nearest weekend for winter and spring departures); and within 10 days for summer departures. If such a change results in departure date moving from mid-week to a weekend, Passports will absorb the Weekend Travel Fee on the group's behalf. If such a change results in a Travel Season change (see below), all group members must pay the Program Tuition fee for the new season. Custom tour members agree in advance to travel on an alternate tour chosen by their group organizer, or pay a higher price bracket as previously agreed upon by the group organizer, if there is insufficient enrollment. I understand that these changes are not grounds for cancellation without penalty, or for refunds after the tour.

15. Passports and the airlines reserve the right to substitute airlines, to make changes in equipment, the itinerary, departure and arrival dates, times or cities, or to alter the itinerary, and I agree to accept any such changes. No refunds will be made under these circumstances, and Passports will attempt to provide comparable services or accommodations. Single plane service, specific airlines and/or schedules are not guaranteed. Airlines liability for loss or damage to baggage is limited. Due to airline, train and coach restrictions, luggage is limited to one suitcase, and one small carry-on bag per person. Airlines accept no liability for fragile or perishable articles. Higher limits of liability may be obtained from the airlines by paying the charge contained in the carriers' tariffs, or optional baggage protection insurance can be purchased. Passports is not responsible for airline-imposed checked baggage fees. I understand that the airlines liability for death/injury is limited by their tariffs and/or the Warsaw Convention.

16. Holidays, special sporting, religious, political or other conditions beyond Passports' control may produce the unavailability of centrally-located hotel accommodations or scheduled services. In such cases, Passports reserves the right to provide alternate accommodations and/or services, or to charge a supplement. Specific hotel properties or locations may be requested but are not guaranteed.

17. The published itineraries are sample descriptions only. Actual program itineraries may vary in certain respects. Flight information, hotel assignments and day-by-day itineraries will be available approximately one week prior to departure.

18. If my tour is being sponsored by my school, school board, school district, individual school administrator, or local municipality, I will be notified of this fact in writing. Otherwise, I understand that my tour is not officially sponsored, contracted, paid for, or regulated by any of these groups or individuals, even though my school may, as a convenience, allow the use of school premises for planning the tour. I hereby and expressly waive all claims against any such groups or individuals which might arise out of the tour, or relate to it in any manner, including changes in school/school board administrative policies concerning "school" travel trips.

19. I understand Passports reserves the right to select a qualified replacement for my group organizer if he or she is unwilling or unable to accompany the group, for any reason. Such changes do not constitute grounds for cancellation without penalty. The standard refund policy applies.

20. I am responsible for obtaining and carrying a current passport with an expiration date not less than six months after my return date, and any necessary visas for the countries I am to visit. My inability to obtain such documents shall not constitute grounds for cancellation without penalty. The standard refund policy applies. Passports will not be held responsible if I am unable to obtain the necessary travel documents for participation in the program. I understand that I must allow Passports a minimum of 30 days notice for any documents from the company that may be required to obtain a visa.

21. Definition of Travel Seasons. Program Tuition prices are determined by the season in which travel occurs. Travel seasons are as follows: Nov 1 - Dec 15, Dec 16 - Dec 31, Jan 1 - Feb 28, Mar 1 - May 14, May 15 - Oct 31.

22. Weekend vs. Midweek Departures. Published Program Tuition prices are based on midweek departures. Participants traveling on a weekend (Fri, Sat, Sun) will be charged a supplement as follows: \$40 in each direction (for departures thru May 14); \$50 in each direction (for departures May 15 through August 31).

23. Participants are subject in all other respects to the "2016-2017 Terms & Conditions" which appear in the Enrollment Guide, and elsewhere. In signing this Release & Agreement, I acknowledge and agree to these Terms & Conditions, and understand that they may supersede those in previous Passports publications in certain respects. All program applications are subject to acceptance by Passports headquarters in Spencer, Massachusetts.

24. I understand that this Agreement is expressly between me and Passports, and that it cannot be modified by a third party, including my group organizer, school, or school board. I understand that Passports is not responsible for third party errors, and that Passports strictly adheres to published policies, including those published in the Terms & Conditions. No exceptions will be made to this Agreement or to the Terms & Conditions. Any modification or extension of this Agreement by Passports must be made in writing by an officer of Passports.

25. In the event any part of this contract is found to be legally void or unenforceable, then such part will be stricken but the rest of this document will be given full force and effect.

26. Arbitration: I agree that any dispute concerning, relating, or referring to this contract, the brochure, or any other literature concerning my trip, or the trip itself shall be resolved exclusively by binding arbitration in Worcester, Massachusetts, according to the then existing commercial rules of the American Arbitration Association. Such proceedings will be governed by substantive (but not procedural) Massachusetts law.

By submitting a signed application and deposit, the applicant agrees to the following terms and conditions.

“How do I sign up?”

Reservations, Deposits and Payments: To reserve a space on a tour, ask your group organizer for your group’s Tour ID. Sign on to passports.com/enroll and enter your Tour ID. After filling out the application form, you will be asked whether you would like to include TravelPak+Plus™ (\$249) in your overall tour cost (see page 11 of your Enrollment Guide).

There are three deposit/payment options:

E-Z Pay Automatic Payment Plan: Pay \$95* deposit with the E-Z Pay payment plan (automatic withdrawals from your checking account).

Enroll by Credit Card: Pay \$495* by credit card (credit cards may be used with online enrollment only). A \$25 service fee applies. Please note subsequent payments cannot be made by credit card.

Traditional Enrollment: Pay \$495* by check via postal mail. Make check payable to **passports Student Depository Account**. Be sure to include your signed, paper application. Note: a \$45 processing fee will be charged for any check returned by your bank for any reason.

*Add \$249 to the above amounts if opting for the TravelPak+Plus™ trip cancellation insurance.

Please do not send cash at any time. Allow 7 business days for processing of your application.

Late enrollment: Travelers enrolling within 110 days of departure must apply with full payment, including the \$75 Late-Payment Surcharge. Additional airfare supplements may apply to late applicants. Late applicants may be placed on a waitlist pending space availability, and, if not accepted onto the tour, will receive a full, 100% refund.

“I’d like to make convenient monthly payments, and not worry about late fees.”

“Convenience Billing” and “E-Z Pay” Payment Programs: Upon acceptance, travelers will be enrolled in **passports’** traditional “Convenience Billing” program, and will be billed monthly sums which calculate their trips being paid in full by the 110-days-before-departure Final Payment Deadline, eliminating Late-Payment Surcharges. Payment of monthly “Convenience” payments is optional, but travelers must pay in full 110 days prior to departure to avoid the \$75 Late-Payment Surcharge. Travelers may instead opt for the E-Z Pay automatic withdrawal payment plan, which will extend their final payment deadline to 30 days prior to departure. E-Z Pay monthly payments are withdrawn from the traveler’s bank account, on a date specified by the user. E-Z Pay users who “opt-in” at initial enrollment pay a trip deposit of \$95 – not the usual \$495. Existing travelers can “opt-in” to the E-Z Pay program up until 200 days prior to departure. E-Z Pay users can opt out of the program in writing, at any time, for any reason. If a traveler chooses to opt out of the E-Z Pay program at any time, the final payment deadline reverts to 110 days prior to departure.

“When must I be paid in full?”

To guarantee the published Program Tuition price against the \$75 Late-Payment Surcharge, payment in full must be postmarked 110 days prior to departure. E-Z- Pay users must be paid in full 30 days prior to departure. Participants are solely responsible for qualifying for deadlines, and will not necessarily receive an invoice in the mail prior to their individual deadline dates. For non-E-Z- Pay participants, if full payment is not received 90 days before departure, the traveler will be cancelled from the tour with resulting cancellation penalties. (See right.) Also, see reinstatement policy.

“How do I know my money’s safe?”

passports Student Depository Account: Client payments will be escrowed in the **passports** Student Depository Account. The account is maintained at the SpencerBank, and bears the bank I.D. #1023906233. Withdrawals from this account prior to the return of the tour will be limited to direct costs on behalf of the traveling group, such as airfares and land deposits, client refunds, service fees, TravelPak+Plus™ insurance payments, and administrative expenses; provided, however, that the total of such administrative expenses attributable to any one client or client group shall not exceed (a) aggregate client revenue(s) minus sums required to operate the tour(s), or (b) the total of cancellation penalties which would be withheld by **passports** in the event of Elective Cancellation/Withdrawal of the client or client group, *whichever is less*.

passports’ CST# is 2067919-40.

“I don’t want to, but I’m cancelling!”

Elective Cancellation/Withdrawal: Individuals may withdraw from the tour at any time, but must do so in writing. Telephone cancellations will not be accepted. Notification by postal mail, fax and/or email is acceptable, and must bear a clear date of submission or a postal service postmark. The main group organizer may cancel any participant’s position on the tour, in writing, for any reason.

Refunds: Refunds are based on the date of withdrawal, as determined by the date of the withdrawal letter as described above. Persons cancelling will receive a full refund less the cancellation fees listed below, and the non-refundable items described in the section below. Allow a minimum of 30 days for processing. No exceptions will be made.

Refund policy: Withdrawal...

160 days or more before departure: refund less \$395
130-159 days before departure: refund less \$595
110-129 days before departure: refund less \$845
80-109 days before departure: refund less \$1,095
30-79 days before departure: refund less \$1,345
29 days or less before departure: no refund

In addition, airline tickets and penalties, trip cancellation fees, a \$225 service fee, insurance fees, and applicable late, reinstatement, deferment fees, special arrangement fees, and optional excursions are non-refundable. Substantial payments and deposits are made on travelers’ behalf to airlines, hotels, bus companies and overseas suppliers well in advance of departure, and are mostly non-refundable. Therefore, full refunds are not available from **passports**.

TravelPak+Plus™ 100% trip cancellation insurance and 75% cancel-for-any-reason coverage available for \$249. See page 11 for details.

Reinstatement: Cancelled participants may reinstate, if space is available, by sending the full payment due plus a \$225 Reinstatement Fee. Additional airfare supplements may apply. Reinstatements are not accepted within 30 days of departure.

Trip Deferment Policy: Upon written notification postmarked no later than 110 days before departure, travelers may apply all sums paid, minus a \$225 Administrative Service Fee, toward travel at a later date, with no provision for interim refunds.

Note: deferment terms and conditions are given by the company document found at passports.com/docs

“I can’t go, but he (she) can!”

Substitutions: Persons wishing to withdraw may substitute another person at least 110 days before departure. Notification of cancellation with substitution must be made in writing to **passports**. The withdrawn participant will receive a refund of all sums paid, less the TravelPak+Plus™ insurance cost (if any), a \$225 service fee, and any airline penalties. Substitutes are not eligible for any price guarantees given to the cancellee, and are therefore subject to prices in effect at the time of substitution. If **passports** cannot accept a substitute, for any reason, the original participant must abide by the published refund policy.

2016-2017 Terms & Conditions

“I think I’ll stay on after the group comes back...”

Delayed Return Flights and Travel Extensions: If an individual desires to travel on different dates from those of the main group, whether for an early departure from the U.S. or a late return from the tour, that individual must contact **passports**. Such changes may only be made 110 days or more before departure and fees may apply.

Published Program Tuition fees are based on special group contract rates. Individuals departing from alternate U.S. cities are not able to take advantage of these special rates, and are therefore subject to a \$225 Administrative Service Fee in addition to the Program Tuition from their individual city. **passports** cannot guarantee specific flights, airlines, air routings or connections with the main group. Participants who depart from an alternate departure city will be required to provide their own airport transfers. Participants who wish to fly with the main group must arrange their own transportation to and from the main group’s airport. Requests for alternate U.S. departure cities will not be accepted less than 110 days before departure.

“Extra days” are available, if indicated on the printed catalog itinerary, at a cost of \$200 per day, per person. The entire group must participate. Extra days may not be selected by individual participants. Extra days include hotel accommodations, continental breakfast, dinner, and airport transfers. Services of a full-time courier are included on extra days for groups of ten (10) or more. Requests for extra days must be made in writing at least 110 days before departure by the main group organizer. Extra days cannot be added to the middle of a standard “catalog” itinerary.

Note: the cost of extra days for “Destination”, “Twin Cities” or “Triple Cities” programs is \$150 per person, per day, including breakfast only.

“Land Only” participants who wish to purchase their own airline tickets will be billed the Program Tuition price from New York City for the appropriate season minus \$250 for European destinations. (For non-European destinations, contact **passports**.) Weekend airfare supplements will not apply. Internal flights while overseas, if included in itinerary, will be provided. Individuals traveling on a customized program must ask their group organizer to contact **passports** for the “land only” price for their program.

Participants switching from the group flight routing to their own transportation or vice-versa will be billed \$225 for each change. All such changes must be requested in writing, and cannot be honored if received within 110 days of departure. Additional airfare costs may apply, and the individual traveler is responsible for payment of additional airfare costs.

Optional excursions are available as noted in the published program itineraries, and must be purchased 30 days or more before departure. Once paid, optional excursions, extra days and special travel arrangements are non-refundable.

Airport information: Kennedy and LaGuardia airports are used interchangeably for “New York” departures; as are Dulles and Reagan National Airport for “Washington” departures.

“I’d like to know about rooming fees.”

Program Tuition prices listed in the catalog are based on triple student rates, with roommates assigned at the discretion of **passports**. Group organizers, adults or students may be subject to obligatory double or single rooms. **passports** will provide one obligatory double room, per gender, per motorcoach, for participants under 24 who must be roomed in double accommodations due to odd rooming configurations. Adults 24 years of age or older will be billed for obligatory room accommodations.

Adults who request single accommodations are required to pay for that service, and will be billed accordingly. Individuals will be notified by **passports** and are obliged to pay the cost of any rooming fees as shown below. Final rooming configurations are determined approximately 30 days prior to departure. “Home-town” groups will room together whenever possible, but should be prepared to share rooms with members of other “home-town” groups if necessary. Rooming configurations may vary from hotel to hotel.

Double rooms: Adults 24 years of age or older who are not leading a group are subject to a mandatory \$40 per-person per-night charge, for European

tours, in addition to the basic published tour cost. For non-European tours, contact **passports** for double room fees. This additional mandatory charge guarantees double room accommodations at hotels. Travelers sharing a double room with the group organizer must pay their portion of the double room supplement. The double room guarantee is not refundable in the unlikely event that all group members receive complimentary double room accommodations by default during the tour.

Shipboard double room accommodations are available at \$40 per person, per night (inside cabin) for European cruises (for outside cabin double room fees, contact **passports**). Shipboard double room fees for non-European cruises are available upon request, subject to availability.

Single rooms: Single room accommodations at hotels, if available, are at a charge of \$85 per night. For non-European tours, contact **passports**. Shipboard single room rates are \$85 per night, subject to availability.

“Let’s have the fine print: what’s included?”

Program Tuition Includes: Round-trip air transportation on major scheduled airlines. (The airlines involved are not responsible for any acts, omissions or events while you are on board the aircraft.) Triple rooms in Three Star or Four Star hotels. Private baths guaranteed. Ground transportation by private motorcoach, second-class rail service, steamship or ferry. (Air-conditioned hotels and motorcoach provided where available.) Continental breakfasts and dinners daily except as noted in itinerary. (Dinners not included on “Destination”, “Twin Cities” and “Triple Cities” programs.) Lunches included only where noted specifically in itinerary. Sightseeing as indicated in itineraries, subject to restrictions beyond **passports’** control such as seasonality, closing times, holidays, special events, strikes, traffic conditions or inclement weather. Services of a specially-trained **passports** courier/representative unless otherwise noted. Port taxes, all tips and gratuities except those for courier, long-distance coach driver and cruise personnel (see below). Complimentary TravelPak™ post-departure emergency medical, baggage, and trip delay travel insurance.

“What’s not included?”

Program Tuition Does Not Include: U.S. passport fees, visa fees, border fees, foreign airport arrival/departure taxes (foreign arrival/departure taxes will be pre-billed to clients whenever possible, as a convenience), weekend (Fri, Sat and Sun) air travel surcharges, late payment fees, portage, tips for courier, cruise personnel and long-distance bus drivers, baggage fees, overnight lodging and transportation and other expenses related to airline rescheduling or delays or redefinition of travel seasons, personal expenses, gifts, laundry, valet service and unscheduled activities.

Entrance fees, beverages, lunches, optional excursions or field trips, guided shore excursions on cruises, transportation to/from dinners, theater performances and tours are included only when specified in the itinerary.

TravelPak+Plus™ trip cancellation insurance is optional.

“What else do I need to know?”

passports programs are designed with teenage students in mind. Most tours involve a lot of walking. Portage is not included. Traveling with **passports** is not recommended for individuals who have difficulty walking, climbing stairs, carrying baggage, or otherwise requiring special assistance. Special meals and special medical supervision cannot be provided. **passports** programs are educational in nature. Groups consisting mainly of adults may wish to consider paying a supplement to guarantee a modified, “all-adult” program.

The traveler’s name must match his/her passport for correct issuance of airline tickets. If a name must be changed or corrected after the published final payment deadline for the tour, an airline-imposed name change fee may apply along with a \$225 service fee.

For additional information, please see the Release & Agreement. Your Agreement and the above Terms cannot be modified except in writing by an officer of **passports**. No verbal modification shall have any validity.